

## CY CERGY PARIS UNIVERSITÉ

### Information Sheet for Incoming Students

2023-2024



#### Contact information for Incoming Exchange Students

<p>Full name of the receiving institution &amp; description</p>	<p>CY CERGY PARIS UNIVERSITÉ</p> <p>On January 1<sup>st</sup>, 2020, the formerly institution called Université de Cergy-Pontoise becomes CY Cergy Paris Université with its merging with the School of Engineering EISTI, the COMUE Paris Seine (a cluster of universities and institutions of higher education).</p> <p>The newly created university also integrates two graduate schools ILEPS (sport and education) and EPSS (social work). The ESSEC Business School is a strategic partner in this project. Our new institution aims at achieving a double change of scale in accordance with the objectives of sustainable development, that is to say: academic standing and student experience.</p> <p>CY Cergy Paris University is now an international attractive center of training and research which hosts international students interested in studying in France.</p> <p>And thanks to its collective dynamism and its centre of gravity located at the heart of the youngest department of France, CY Cergy Paris Université is firmly focused on the future of an international and diversity-oriented university that is also focused on society.</p>
<p>Erasmus code</p>	<p>FCERGY-P11</p>
<p>Website for Incoming Students</p>	<p>FR: <a href="https://www.cyu.fr/venir-en-programme-dechange-2">https://www.cyu.fr/venir-en-programme-dechange-2</a> EN: <a href="https://www.cyu.fr/come-in-exchange-program">https://www.cyu.fr/come-in-exchange-program</a></p>

International Exchange Coordinators for Incoming Exchange Students	<p>Mrs. Aïssata ANNE Incoming non-EU exchange students Email: <a href="mailto:aissata.anne@cyu.fr">aissata.anne@cyu.fr</a> Phone: +33 1 34 25 60 96</p> <p>Mrs. Mara LIM Incoming Erasmus+ exchange students Email: <a href="mailto:mara.lim@cyu.fr">mara.lim@cyu.fr</a> Phone: +33 1 34 25 67 02</p> <p>Email in common: <a href="mailto:incomingmobility@ml.u-cergy.fr">incomingmobility@ml.u-cergy.fr</a></p>
Incoming Mobility Postal Address	<p>CY CERGY PARIS UNIVERSITÉ International Cooperation Department Incoming Mobility Office Tour des Chênes, 3<sup>e</sup> Étage, Bureau 318 33 Boulevard du Port 95011 CERGY-PONTOISE CEDEX FRANCE</p>

### Academic calendar: arrival & departure date

French Academic calendar	<p>Academic calendar in France begins in September and ends in June, depending in which academic department your future outgoing student are going to study.</p> <p>An Academic Year (AY) is divided in semesters like follows:</p> <ul style="list-style-type: none"> <li>• 1st semester (Fall semester) from September to end January</li> <li>• 2nd semester (Spring semester) from January to end June (eventually in July if retake exam)</li> </ul> <p>An AY is also punctuated by vacations, examinations and also retake examinations.</p>
Erasmus+ Certificate of stay	<p>Actual mobility dates are confirmed thanks to the certificates of arrival and departure or thanks to the certificate of stay. Certificates are signed at the arrival and departure of the student.</p> <p>The beginning date of the mobility corresponds to the 1st day the student arrives at the Incoming Mobility Office or to her/his attendance to our integration event.</p> <p><b>The end date of the mobility corresponds to the last day of the exam or the last retake exam at CY Cergy Paris Université.</b></p>

Nomination and Application procedure	
Official nomination	<p>Please send the nomination of your future outgoing students to <a href="mailto:incomingmobility@ml.u-cergy.fr">incomingmobility@ml.u-cergy.fr</a></p> <ul style="list-style-type: none"> <li>- 1st Semester (Fall Term) and full academic year: beginning of February/March 2023</li> <li>- 2nd semester (Spring Term): beginning of September 2023</li> </ul>
How to nominate your outgoing students to CY Cergy Paris Université	<p>In order to process the nomination of your outgoing students please send us the following information for each student:</p> <ul style="list-style-type: none"> <li>- SURNAME OF THE STUDENT</li> <li>- First name</li> <li>- Gender</li> <li>- Email</li> <li>- Date of Birth (dd/mm/yyyy)</li> <li>- City of birth (and country)</li> <li>- Nationality</li> <li>- Phone number</li> <li>- Home address</li> <li>- Type of exchange (ex: study, traineeship, doctoral studies, etc.)</li> <li>- Field of studies during the exchange program at CY Cergy Paris Université (ex: Law, Languages, etc.)</li> <li>- The exchange period at CY Cergy Paris Université (1st semester/2nd semester or full academic year)</li> <li>- The current study level of the student (undergraduate, postgraduate, doctorate)</li> </ul> <p>Once your nomination is received, the Incoming Mobility Team will send to your students our application package by email.</p>
List of coordinators and referent teachers	<p>To set up a study plan and a learning agreement your students must contact the academic coordinator or referent teacher at CY Cergy Paris Université.</p> <p>Your student can also send queries to the academic coordinator/referent teacher to get the list of courses available, language requirements, schedule, calendar, ECTS-credits, etc.</p> <p>PDF Document:  <a href="https://www.cyu.fr/medias/fichier/tableau-coordonateurs-et-referents-ri_1668523825598-pdf?ID_FICHE=2609&amp;INLINE=FALSE">https://www.cyu.fr/medias/fichier/tableau-coordonateurs-et-referents-ri_1668523825598-pdf?ID_FICHE=2609&amp;INLINE=FALSE</a></p>
Application deadlines for your students	<ul style="list-style-type: none"> <li>- 1st Semester (Fall Term) and full academic year: from April 1<sup>st</sup> to April 30<sup>th</sup>, 2023</li> </ul>

	<ul style="list-style-type: none"> <li>- 2nd semester (Spring Term): from October 1<sup>st</sup> to October 31<sup>st</sup>, 2023</li> </ul> <p>The submission of applications will be considered as completed only when your students provide all completed forms and supporting documents.</p>
Final admission for an exchange program	<p>The Incoming Mobility Team will send the application to the selection committee at the academic department in which your students wish to study.</p> <p><b>Final admission for an exchange program will be effective only AFTER the approval of the application by the selection committee.</b></p> <p>Students will then receive an acceptance email (for Erasmus+ Students) or an invitation letter (non-EU Students).</p>

### Fields of study and courses open for your outgoing Students

Fields of study at CY Cergy Paris Université	<ul style="list-style-type: none"> <li>▪ Lettres modernes (French literature, Linguistics and Communication)</li> <li>▪ Histoire et Géographie (History and Geography)</li> <li>▪ Economie et Gestion (Economics and Management)</li> <li>▪ Droit (Law):             <ul style="list-style-type: none"> <li>- Law for exchange students</li> <li>- Cursus franco-allemand: joint degree French-German with with the university of Düsseldorf</li> <li>- Vermont Law School - Master 1 droit des affaires: Master 1 Business Law with the Vermont Law School</li> <li>- Dual LLM (Master of Laws) with the university of Dundee</li> <li>- Master Social Law with the university of Milan</li> <li>- LLM with the Vermont Law School</li> </ul> </li> <li>▪ INSPE (National institute for training teachers):             <ul style="list-style-type: none"> <li>- Licence pluridisciplinaire (Bachelor's degree)</li> <li>- Master MEEF (Master's Degree in Teaching, Training Education and Culture)</li> </ul> </li> </ul>
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	<ul style="list-style-type: none"> <li>▪ Langues (International languages):             <ul style="list-style-type: none"> <li>- Applied Foreign Languages in English/Spanish</li> <li>- Applied Foreign Languages in English/German</li> <li>- Applied Foreign Languages in English/Japanese)</li> <li>- Applied Foreign Languages in English/Chinese</li> <li>- Language, Literature, Civilization and Regional Studies in English</li> <li>- Language, Literature, Civilization and Regional Studies in Spanish</li> </ul> </li>   <li>▪ Sciences:             <ul style="list-style-type: none"> <li>- Biologie (Biology)</li> <li>- Physique (Physics)</li> <li>- Chimie (Chemistry)</li> <li>- Mathématiques (Mathematics)</li> <li>- Génie civil (Civil Engineering)</li> <li>- Génie électrique (Electrical Engineering)</li> <li>- Informatique (Computer sciences)</li> <li>- Géosciences et environnement (Environmental and Earth sciences)</li> </ul> </li>   <li>▪ Institut Universitaire Technologique (IUT – University Institute of Technology):             <ul style="list-style-type: none"> <li>- Qualité, Logistique industrielle, Organisation (QLIO - Quality, industrial logistics and organization)</li> <li>- Génie industriel (Industrial Engineering)</li> </ul> </li>   <li>▪ Sciences Po Saint-Germain-en-Laye (Institute of Political -Sciences at Saint-Germain-en-Laye)</li> </ul>
Courses available in English	<p>The native language in France is French, but your students do not necessarily need to speak French to study at our institution.</p> <p>You will find below the list of English-taught courses available at CY Cergy Paris Université.</p> <p>PDF Document:  <a href="https://www.cyu.fr/medias/fichier/english-courses-2021-2022_1633091769323-xlsx?ID_FICHE=16577&amp;INLINE=FALSE">https://www.cyu.fr/medias/fichier/english-courses-2021-2022_1633091769323-xlsx?ID_FICHE=16577&amp;INLINE=FALSE</a></p>
French Courses for your outgoing students	CY Cergy Paris Université offers also French Language Courses, through the French Language Centre, which are designed specifically to allow international students to develop their communication skills and knowledge of French

	<p>culture.</p> <p>Information, registration fees and program details are available at this webpage:</p> <p>Webpage: <a href="https://www.cyu.fr/clf-centre-de-langue-francaise">https://www.cyu.fr/clf-centre-de-langue-francaise</a></p> <p>Contact person at the French Language Centre:</p> <p>CY CERGY PARIS UNIVERSITÉ Maison des Langues – Centre de Langue Française (CLF) Chênes 1, Bureau E387 33 Boulevard du Port 95011 CERGY-PONTOISE CEDEX FRANCE Email: <a href="mailto:languefrancaise@mlu-cergy.fr">languefrancaise@mlu-cergy.fr</a> Phone: +33 1 34 25 22 51</p>
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#### Contact details at the CY CERGY PARIS UNIVERSITÉ International Office

Head of the International Office	Mrs. Joëlle GURY
Executive Assistant of the International Office	Mrs. Isabelle TALIDEC Email: <a href="mailto:isabelle.talidec@cyu.fr">isabelle.talidec@cyu.fr</a> Phone: +33 1 34 25 67 50
Assistant Event Coordinator	Mrs. Camille LEMARCHAND Email: <a href="mailto:camille.lemarchand@cyu.fr">camille.lemarchand@cyu.fr</a> Phone: soon available
International agreements	<p>Mrs. Enora BERARD Email: <a href="mailto:enora.berard@cyu.fr">enora.berard@cyu.fr</a> Phone: +33 1 34 25 62 65</p> <p>Mrs. Anyssa HENNION Email: <a href="mailto:anyssa.hennion@cyu.fr">anyssa.hennion@cyu.fr</a> Phone: +33 1 34 25 67 21</p> <p>Email in common: <a href="mailto:agreements@mlu-cergy.fr">agreements@mlu-cergy.fr</a></p>

International Exchange Coordinator for Outgoing Students	Outgoing mobilities for studies	Mrs. Anissa ABBAS Email: <a href="mailto:outgoingmobility@ml.u-cergy.fr">outgoingmobility@ml.u-cergy.fr</a> Phone: +33 1 34 25 62 45
	Outgoing mobilities for traineeship	Mrs. Marine DUGRE Email: <a href="mailto:marine.dugre@cyu.fr">marine.dugre@cyu.fr</a> Phone: +33 1 34 25 62 93
Individual applicants (non exchange-students) to Cergy	Mrs. Céline ROGER Email: <a href="mailto:celine.roger@cyu.fr">celine.roger@cyu.fr</a> Phone: +33 1 34 25 72 84  Email in common: <a href="mailto:bureauetrangers@ml.u-cergy.fr">bureauetrangers@ml.u-cergy.fr</a>	
Administrative and teachers Erasmus+ Mobility (incoming and outgoing) and Erasmus+ Projects	Mrs. Anne-Marie VERRIER Email: <a href="mailto:anne-marie.verrier@cyu.fr">anne-marie.verrier@cyu.fr</a> Phone: +33 1 34 25 62 81	